

MINUTES
Seventh Annual General Meeting
of the
New South Wales Wildlife Council, Inc
Date: Sunday 26 August 2012 **Time:** 9.30am
Place: The Centre, Frances Street, Randwick



Meeting Opened at 0934

1. MEMBERS PRESENT / APOLOGIES

Present: Lorraine Vass - FOK, Rochelle Ferris - ASR, Audrey Koosmen - NATF, Ilona Roberts - NRWC, Meredith Ryan - FAWNA, Julia McConnell - IGLs, Peter Graham - LAOKO, James Fitzgerald – Wildcare Q, Shona Lorigan - ORRCA, Shirley Lack - NARG, Geoff Bartlett - HKPS, Jane Mills - WRSC, Helen Kennedy – SMWS, Joanne Kelly – Wildlife Aid and Jackie Maisey – NTWC.

Apologies: Pet Porpoise Pool, RRANA and WIRES.

2. NOTIFICATION OF PROXIES

Nil

3. DECLARATION OF INTEREST

2.1 Annual Declaration Register
Received from ORRCA, HKPS and NARG

Action: Julia McConnell

2.2 Meeting Declarations

Nil

4. CONFIRMATION OF MINUTES OF SIXTH ANNUAL GENERAL MEETING

held Sunday 28 August 2011 (previously circulated by email as Reviewed Draft and re-attached with this Agenda)

Motion: To confirm the minutes as tabled

Moved: James Fitzgerald - Wildcare Q

Seconded: Rochelle Ferris - ASR
Carried Unanimously

5. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

6. PRESENTATION OF REPORTS

6.1 CHAIR'S REPORT - Attached

Motion: To accept the report and congratulate the Chair and the NWC in their achievements over the last 12 months.

Moved: Meredith Ryan - FAWNA

Seconded: Audrey Koosmen - NATF
Carried Unanimously

6.2 TREASURER'S REPORT

Audited financial statements for the period ended 30 June 2012 previously circulated by Treasurer

Audit report received and tabled.

Motion: To authorise the Chair and Treasurer to sign the Annual Financial Statements and Certificate as members of the Management Committee and the Public Officer to sign the Annual Statement for registering with NSW Fair Trading.

Moved: Shirley Lack - NARG

Seconded: Jane Mills – WRSC
Carried Unanimously

7. ELECTIONS

7.1. Nomination of Returning Officer

Geoff Bartlett accepted nomination as Returning Officer.

All positions are declared vacant.

7.2 Management Committee (Office Bearers and two General Members)

There being no contest for positions, the following nominees were accepted.
The Management Committee

Chair	Audrey Koosmen	NATF
Vice Chair	James Fitzgerald	Wildcare Q
Secretary	Julia McConnell	IGLs
Treasurer	Shirley Lack	NARG
Media Officer	Ilona Roberts	NRWC
General Member 1	Shona Lorigan	ORRCA
General Member 2	Jane Mills	WRSC

7.3 Named Positions

<i>POSITION</i>	<i>ELECTED</i>	<i>GROUP</i>	<i>MOVED</i>	<i>SECONDED</i>
Public Officer	Meredith Ryan	FAWNA	L. Vass	S. Lack
Revenue Officer	Rochelle Ferris	ASR	S. Lack	J. Maisey
Minute Secretary	Meredith Ryan	FAWNA	J. Fitzgerald	S. Lorigan
Webmaster/Forum Administrator	James Fitzgerald	Wildcare Q	M. Ryan	I. Roberts
Insurance Officer	Shirley Lack	NARG	J. McConnell	J. Fitzgerald
Nature Cons Council	James Fitzgerald	Wildcare Q	R. Ferris	S. Lorigan
Newsletter Editor	Julia McConnell	IGLs	A. Koosmen	J. Kelly
Education Officer	Position t/b reviewed			
Aust Wlfe Rehab Forum Rep	Ilona Roberts	NRWC	L. Vass	J. Maisey

8. CONFIRMATION OF HONORARY AUDITOR 2012 – 2013

Motion: To accept Ron Witham as the honorary Auditor for 2012-2013.

Moved: Shirley Lack - NARG

Seconded: Rochelle Ferris – ASR
Carried Unanimously

9. AUTHORISED SIGNATORIES 2012 – 2013

9.1. Bank

Motion: To request the ANZ bank to alter the signatories to the New South Wales Wildlife Council Incorporated bank account to the following:

Please remove: Lorraine Vass
Rochelle Ferris

Please add: Audrey Koosmen
Julia McConnell

Moved: Julia McConnell - IGLs

Seconded: Lorraine Vass - FOK
Carried Unanimously

Action: Shirley Lack

9.2 Other

Attention is drawn to NSW Fair Trading Fact Sheet *Statutory and reporting obligations: Incorporated Associations*, August 2010:

Public officer: The public officer is, by virtue of that office, an authorised signatory for the association.

Motion: That the Public Officer be added as a documentary signatory to the NWC.

Moved: Meredith Ryan - FAWNA

Seconded: Lorraine Vass - FOK
Carried Unanimously

10. LOCATION OF NWC POST OFFICE BOX

It was agreed that the NWC PO Box remain at Lismore for the remainder of the paid time period - 31 March 2013 - and a redirection be enabled to forward future correspondence to the Secretary, Julia McConnell.

Action: Lorraine Vass

11. VOTES of THANKS

Motion: A Vote of thanks be extended to Coralie Tarlinton for her long-standing support and contributions to the NWC.

Moved: Lorraine Vass - FOK

Seconded: Rochelle Ferris - ASR

Motion: A Vote of thanks be extended to Caroline Enfield for her long-standing support and contributions to the NWC.

Moved: Audrey Koosmen - NATF

Seconded: Shona Lorigan - ORRCA

Motion: A Vote of thanks be extended to Phil Machin for his efforts and contributions to the NWC.

Moved: Audrey Koosmen - NATF

Seconded: James Fitzgerald – Wildcare Q

Motion: A Vote of thanks be extended to Geoff Bartlett for his assistance being Returning Officer.

Moved: Audrey Koosmen - NATF

Seconded: Rochelle Ferris - ASR

12. CLOSE of MEETING – 11.05am